

**PRE-SUBMISSION MEETING MINUTES
FOR ADMINISTRATIVE SITE PLAN AMENDMENT TO SITE PLAN NO. 820120130**

Mallory Square

On January 16, 2015, Woodfield Investments, Applicant, and its project consultants, Ian Duke, Scott Wallace, Dan Dove and Brian Fraser, met with Khalid Afzal and Patrick Butler regarding the need to amend the Site Plan to add a rooftop deck to Building A for tenants' use, relocate bio-planters adjacent to Building A to address changes to building design and layout and reduce the number of units in Building A from 316 to 315 due to changes to internal unit design and layout. Staff provided input as to these changes to the Project and recommended that these changes be requested by application for an administrative site plan amendment.